

Summary of Changes

This revision of the Hawaiian Area Contingency Plan has undergone many changes.

A New Name

The Honolulu Area Contingency Plan has been renamed the Hawaiian Area Contingency Plan. This change and the similar renaming of the Area Committee were done to make it clear that this plan is for all the Hawaiian Islands. Many people and organizations thought that the old name implied that it was only for the city and county of Honolulu on the island of Oahu.

A New Format

The most dramatic change is the new format. In the past the prescribed format for Area Contingency Plans was JOPS (Joint Operations Plan System) -- a format used for military readiness plans. The format's use of Annexes, Appendixes, Tabs, Sections, Enclosures, and Exhibits was visually and logically confusing.

The plan has been organized using the sections prescribed by the Incident Command System (ICS) using the outline from the Field Operations Guide (FOG). This gives each section, branch, division, group, task force, strike team and unit identified by the FOG its own section in the plan.

If the FOG prescribes a specific section, branch, division, group, task force, strike team and unit and the Area Committee has not identified any specific information that team needs to operate during a pollution incident in Hawaii, the section appears in the index but is labeled "*Refer to FOG*".

A New Editorial Philosophy

The Hawaiian Area Contingency Plan is a document that provides the information needed to respond to a pollution incident in Hawaii. It does not teach you how to respond to a pollution incident. There are many references and classes that can do that better than this document ever could.

As the Hawaiian Response Community has grown in both size and capabilities, the need for basic response information in the plan is not needed. The sections that dealt with basic response concepts and the incident command system have been removed. For a person new to pollution response, "*Useful References*" boxes have been added at the beginning of most sections.

The "*Useful References*" boxes include documents that are important to the response and are maintained by another organization. If these documents were included in the plan it would be much larger than it already is.

Hazardous Substance Response

Material on hazardous substance response has been integrated into the plan. This addition mirrors the National Contingency Plan (Section 40 of the Code of Federal Regulation Part 300), which covers both oil and hazardous substance response. Many of the sections have been edited to remove sections that were written to be exclusive to an oil pollution incident. Section 9600 - Hazardous Substance Discharge History is the largest section added to the plan. The majority of the plan, as written, can be applied to a chemical response.

Geographic Annexes

The material that pertains to specific islands and specific ports -- initial response strategies and sensitivity maps -- has been placed into their own section. There is a section for each island.

The only addition applied to this section was the use of a number -keyed index describing each of the sensitivity features depicted on the maps. The material has received grammatical and structural changes but the content has not been altered from the original.

The Change Indicators

At the bottom of every page is a "*change indicator*" that indicates when the information in the section was added or changed. Because every section in the plan has been reformatted but the content of every section has not been altered, the change number of the older plan has been applied. If two sections were combined to produce the new section, the higher revision number was applied to the section.

In most cases, a grammatical change, the addition of a "Useful Reference" block, the re-sequencing and/or restructuring of a section was not sufficient to increase the change indicator.

Other Changes and Additions

In addition to the table of contents at the front of the document, each section now has its own contents page.

Many of the large paragraphs have been made into smaller "*blocks*" of text, each with its own title. This was done to make locating information easier.

The grammar used in some sections was updated.

In addition to the above, the following changes have been made:

Section 1000 -- Introduction

1100 -- Authority (*Change 4*)

This section was Annex A, Appendix I -- Introduction, Authority (*Change 3*).

The partnership between government and industry when responding to pollution incidents was clarified. The block defining the inland and coastal zones was updated.

1200 -- Definitions and Acronyms (*Change 4*)

This section was Annex A, Appendix II -- Introduction, Definitions and Acronyms (*Change 3*)

The Acronyms and Definition were combined into a single alphabetical list. The definitions from Federal Water Pollution Control Act (FWPCA) and the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) were added.

1300 -- Purpose and Objective (*Change 4*)

This section was Annex A, Appendix III -- Introduction, Purpose and Objective (*Original*).

Clarified Planning terms for spill size, Average Most Probable, Maximum Most Probable and Worst Case Discharge, now same as regulation.

1400 -- Geographic Boundaries (*Change 4*)

This section was Annex A, Appendix IV, Tab A -- Introduction, Geographic Boundaries, Area (*Change 3*) and Annex E, Appendix I -- Area Assessments, Area of Responsibility (*Original*).

Defined how the COTP Honolulu AOR is divided into to Divisions -- Hawaii, Hawaii and the U.S. Territories. Added descriptions for all islands.

1500 -- National Response System (*Change 4*)

This section was Annex A, Appendix V, Tab A -- Introduction, Response System and Policies, National Response System (*Change 3*), Annex A, Appendix V, Tab B -- Introduction, Response System and Policies, National Response Policy (*Change 3*) and Annex B, Appendix I, Tab A -- Organization, Planning Organization, National Response Team (*Original*).

Added new section describing the Unified Command. The large organizational charts were removed, they were superseded by the Incident Command System and the Field Operations Guide (FOG).

1501 -- Regional Response System (*Change 4*)

This section was Annex B, Appendix I, Tab B -- Organization, Planning Organization, Regional Response Team (*Original*)

The block defining the Co-Chairs was added.

1502 -- Area Response System (*Change 4*)

This section was Annex B, Appendix II -- Organization, Response Organization (*Original*) and Annex B, Appendix I, Tab C -- Organization, Planning Organization, Area Committees (*Original*).

The block on Area Response Organization was updated to indicate the Coast Guards adoption of the National Inter-Agency incident Management System (NIIMS) as the model for Incident Command System (ICS) organized pollution response.

1503 -- State of Hawaii Response System (*Change 4*)

This section was Annex A, Appendix V, Tab C -- Introduction, Response System and Policies, State of Hawaii (*Change 3*).

This section was updated to reflect the State of Hawaii's "*One Plan*" concept. In addition the State of Hawaii's, Oil and Hazardous Substance Emergency Response Plan was removed.

1504 -- City and County Response System (*Change 4*)

This section was Annex A, Appendix V, Tab D -- Introduction, Response System and Policies, City and County (*Change 3*).

The response capabilities and response policies were updated to reflect current practices.

Section 2000 -- Command

2010 - Structure and Organization (*Change 4*)

This section is new to this revision of the Area Contingency Plan. After removing basic response information from the plan it was determined that a small section of describing the structure and organization of each section was needed.

2200 - Health and Safety (*Change 4*)

This section was Annex H -- Health and Safety (*Change 3*) and Annex H, Appendix I -- Health and Safety, References (*Change 3*).

The Health and Safety Subcommittee edited this section.

2210 - Training Outlines (*Change 3*)

This section was Annex H -- Health and Safety (*Change 3*)

This section was originally part of Annex H and was separated for easy reference.

2220 - Site Safety and Health Plans (*Change 4*)

This section was Annex H -- Health and Safety (*Change 3*).

The "Short Form" Site Safety Plan was updated and the "Long Form" site Safety was added.

2400 - Public Affairs (*Change 4*)

This section was Annex N -- Public Affairs (*Original*).

The Public Affairs Subcommittee edited this section. References that implied that this section was only for Oahu were removed. The example press releases (Annex N, Appendix II -- Public Affairs, Press Release Examples -- *Change 3*) were removed.

2410 - Community Outreach (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

2411 - Government Contact List (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

2412 - County of Hawaii Contact List (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

2413 - City and County of Honolulu Contact List (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

2414 - County of Kauai Contact List (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

2415 - County of Maui Contact List (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

Section 3000 -- Operations

3010 - Structure and Organization (*Change 4*)

This section is new to this revision of the Area Contingency Plan. After removing basic response information from the plan it was determined that a small section of describing the structure and organization of each section was needed.

3030 - Notification List (*Change 4*)

This section was Annex J, Appendix I -- Operations, Emergency Notification Check List (*Change 3*)

This section was rewritten to reflect only the initial notification made when a pollution incident occurs. The Notification Checklist forms (Annex J, Appendix II -- Operations, Emergency Notification Checklist, Forms -- Change 3) were removed.

3200 - Recovery and Protection (*Original*)

This section was Annex E, Appendix IV, Tab B -- Response Matrix (*Original*).

No changes occurred in this section.

3240 - Disposal (*Change 4*)

This section was Annex E, Appendix VII -- Area Assessment, Disposal (*Change 3*).

The Disposal Subcommittee edited this section. This section now identifies locations for Temporary Storage, Establishes the Decanting Policy and created new forms for Waste Management and Disposal.

3250 - Decontamination (*Change 4*)

This section was Annex J, Appendix IV -- Operations, Decontamination Operations Plan (*Change 3*).

This section reorganized and re-sequenced. The policy on the use of cleaning solutions was clarified.

3500 - Oiled Wildlife Rehabilitation (*Change 3*)

This section was Annex J, Appendix V -- Operations, Oiled Wildlife Rehabilitation (*Change 3*), Annex J, Appendix V, Tab A -- Operations, Oiled Wildlife Rehabilitation, Equipment Requirements for Oiled Bird Stabilization Facility (*Change 3*), Annex J, Appendix V, Tab B -- Operations, Oiled Wildlife Rehabilitation, Equipment Requirements for Oiled Bird Long Term Rehabilitation Facility (*Change 3*), Annex J, Appendix V, Tab C -- Operations, Oiled Wildlife Rehabilitation, Hawaii Oiled Wildlife Equipment (*Change 3*), Annex J, Appendix V, Tab D -- Operations, Oiled Wildlife Rehabilitation, Oiled Wildlife Equipment Inventory (*Change 3*).

This section was sequenced and re-structured but no significant change was made.

Section 4000 -- Planning

4010 - Structure and Organization (*Change 4*)

This section is new to this revision of the Area Contingency Plan. After removing basic response information from the plan it was determined that a small section of describing the structure and organization of each section was needed.

4150 - Sensitive Areas (*Change 4*)

This section is new to this revision of the Area Contingency Plan. It provides a definition of "*Sensitive Areas*" as used in the plan.

4151 - Environmental Sensitivity Factors (*Original*)

This section was Annex E, Appendix V, Tab A -- Area Assessments, Sensitive Areas, Environmental Sensitivity Index (*Original*).

This section was sequenced and re-structured but no significant change was made.

4152 - Economic Sensitivity Factors (*Original*)

This section was Annex E, Appendix V, Tab C -- Area Assessments, Sensitive Areas, Economic Sensitivity Index (*Original*).

This section was sequenced and re-structured but no significant change was made.

4153 - Recreational Sensitivity Factors (*Original*)

This section was Annex E, Appendix V, Tab B -- Area Assessments, Sensitive Areas, Recreational Sensitivity Index (*Original*).

This section was sequenced and re-structured but no significant change was made.

4154 - Cultural/Archeological Sensitivity Factors (*Original*)

This section was Annex E, Appendix V, Tab D -- Area Assessments, Sensitive Areas, Archeological and Historic Properties (*Original*).

This section was sequenced and re-structured but no significant change was made.

4530 - Alternate Response Technology (*Change 4*)

This section was Annex G -- Chemical Countermeasures, Alternate Response Technologies (*Original*).

The new Letters of Understanding for *In-Situ* Burning and Dispersent Use were added.

Section 5000 -- Logistics

5010 - Structure and Organization (*Change 4*)

This section is new to this revision of the Area Contingency Plan. After removing basic response information from the plan it was determined that a small section of describing the structure and organization of each section was needed.

5020 - General Services Administration (*Original*)

This section was part of Annex F, Appendix II -- Summary of Area Resources, Logistics (*Original*), it was divided into the smaller sections for ease of use.

No changes.

5030 - Access Points (*Original*)

This section was part of Annex F, Appendix II -- Summary of Area Resources, Logistics (*Original*), it was divided into the smaller sections for ease of use.

No changes.

5040 - Personnel (*Original*)

This section was part of Annex F, Appendix II -- Summary of Area Resources, Logistics (*Original*), it was divided into the smaller sections for ease of use.

No changes.

5050 - Command Center (*Change 4*)

This section was Annex F, Appendix IV, Tabs A - H -- Summary of Area Resources, Special Forces (*Original*).

This section was updated to clarify command post needs for specific incident sizes and information on alternate command post sites was added.

5060 - Special Forces (*Original*)

This section was Annex F, Appendix IV, Tabs A - H -- Summary of Area Resources, Special Forces (*Original*).

No changes.

5070 - Personnel and Information Resources (*Original*)

This section was Annex F, Appendix III -- Summary of Area Resources, Personnel and Information Resources (*Change 3*).

No changes.

5080 - Pollution Response Contractors (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

5090 - Response Equipment (*Change 4*)

This section was Annex F, Appendix I -- Summary of Area Resources, Equipment (*Change 3*).

The Response Equipment Database was updated and divided into listings for each Hawaiian Island and the Mainland. The "Hydraulic Power Units", "Storage" and, "Trained HAZWOPPER Personnel" categories to the database. Broke the "Boom, Sorbent" category into "Absorbent Boom" and "Absorbent Pads".

5110 - Communications (*Change 4*)

This section was Annex L, Appendix I -- Communications, Concept of Operations (*Original*) and Annex L, Appendix II -- Communications, Channel Usage (*Original*).

The Communications Subcommittee edited this section. The Communications Plan was changed to reflect dependence on Cellular Telephone as primary communications between Command center and On-Scene Resources. In addition, communication resources (Government and Commercial) were added.

Section 6000 -- Finance/Administration

6010 - Structure and Organization (*Change 4*)

This section is new to this revision of the Area Contingency Plan. After removing basic response information from the plan it was determined that a small section of describing the structure and organization of each section was needed.

6030 -- Spill Funding Procedures (*Change 4*)

This section was Annex C, Appendix I Tabs A to E -- Operational Administration, Spill Funding Procedures (*Original*).

This section was rewritten to remove the external documents from the National Pollution Funds Center and it outlines how the federal response funds are accessed for both oil and chemical discharges.

Annex C, Appendix I, Enclosure (1) -- Operational Administration, Spill Funding Procedures, Technical Operating Procedures for Resource Documentation, Annex C, Appendix I, Enclosure (2) -- Operational Administration, Spill Funding Procedures, Technical Operating Procedures for State Access were removed and are available from the National Pollution Funds Center.

Section 7000 -- *untitled*

This section is empty.

Section 8000 -- *untitled*

This section is empty.

Section 9000 -- Documentation

9100 - Area Committee Charter and Membership (*Change 4*)

This section was Annex E, Appendix II, Tab A -- Area Assessments, Committee Organization, Committee Members (*Change 1*) and Annex E, Appendix II, Tab B -- Area Assessments, Committee Organization, Subcommittee Titles and Members (*Original*).

This section was updated to reflect the current configuration of the Area Committee.

9200 - Plan Review and Exercise Program (*Change 4*)

This section was Annex D -- Plan Review (*Original*).

This section has been rewritten to reflect current policy and practice.

9400 - Oil Spill History (*Change 4*)

This section was Annex E, Appendix III -- Area Assessment, Area Spill History (*Original*).

Updated, restructured and reorganized to make the section easier to reference.

9510 - Oil Spill Worst Case Scenario (*Change 4*)

This section was Annex I, Appendix I -- Spill Scenarios, Worst Case Scenario (*Change 1*).

This section was updated to include revised contacts and the possible use of alternate response technologies.

9520 - Oil Spill Maximum Most Probable Scenario (*Original*)

This section was Annex I, Appendix II -- Spill Scenarios, Maximum Most Probable Scenario (*Original*)

No changes.

9530 - Oil Spill Average Most Probable Scenario (*Original*)

This section was Annex I, Appendix III -- Spill Scenarios, Most Probable Scenario (*Original*)

No changes.

9600 - Hazardous Substance Discharge History (*Change 4*)

This section is new to this revision of the Area Contingency Plan.

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